SPRINGFIELD
NEBRASKA

BUILDING PERMIT REQUIREMENTS
SWIMMING POOL

Installation of a swimming pool requires a building permit from the City of Springfield. To obtain a building permit, please submit the following information to City Hall:

- Springfield Building Permit Application, including:
  - Name and contact information of the property owner(s)
  - Address, parcel number, and legal description of the property
  - Name and contact information of the contractor (person performing work)
  - Pool checkbox checked with type (above ground or inground) circled
  - Length, Width, and Height of pool
  - Mechanical/HVAC, Plumbing & Electrical Application (***for inground pools***)
    - *Must include electrical contractor information, including license number, expiration date, and issuing authority.
- Plot plans of the property showing property lines, location of the proposed pool with distances from the pool to all property lines and existing structures (e.g., house, garage, deck, etc.).
  - Two (2) paper copies and one (1) electronic copy <u>if plans are larger than 11" X 17"</u>
- Specifications showing the type of filters, a layout of all piping, with size indicated, methods of waste disposal, sources of water supply, and other pertinent data.

Every outdoor private, residential or family pool shall be completely surrounded by a fence or wall **not less than six feet (6') in height**, which shall be so constructed as **not to have openings, holes or gaps larger than four inches (4")** in any dimension except for doors and gates, and if a picket fence is erected and maintained, the horizontal dimension shall not exceed four inches (4"). A dwelling or accessory building may be used as part of such enclosure.

All gates and doors opening through such enclosure shall be equipped with **a self-closing and self-latching device located at least forty-five inches (45") above grade level** for keeping the gate or door securely closed at all times, except that the door of any dwelling which forms a part of the enclosure need not be so equipped.

Outdoor swimming pools and bathing facilities on residential properties are considered accessory structures and shall meet appropriate setbacks and **sides of the pool deck/apron shall be located at least four feet (4') from any lot line**.

Detached accessory buildings or structures shall be located **no closer than 10 feet to any other accessory or principal building, including a deck/deck with stairs that is attached to the principal building**, as provided in the local building code.

If the property is located within a Sanitary Improvement District (SID), please have the developer approve the building plans and stamp/sign each copy. If the property is part of a property owner's association, please check with the association for covenant requirements and provide proof of approval.

The City of Springfield Maintenance Department provides inspections for above-ground pools. Sarpy County inspector provides inspections for inground pools.

See current Master Fee Schedule for fee.